



Department of Family Therapy



School Board of Broward Background Check Process

Background checks are a requirement that all students must complete in order to see clients in Internal Practicums (BTI Clinic). For Students interning in the School System, this fingerprint process must be completed before you will be allowed to intern at any school.

The following steps should be followed closely to complete the fingerprinting/background check process: Students may visit and sign up securely at the website: www.fieldprintbrowardschools.com, then follow the instructions.

- When prompted for the Company ID#, use **FPNSUFamThPresEdNet**. A processing fee of \$75.00, is required at the time of application. Students may pay by electronic check (Echeck), Visa, MasterCard, or Discover card
- For Renewals use code: **FPNSUFamThPresEdBRenNet**. The badge renewal fee is \$25.00
- For replacement badges use code: **FPNSUFamThPresEdBRepNet**. The replacement fee is \$10.00

All badges will now be picked up from a special Broward School Board off-site. The badge will be available for pick up within 5 business days of email notification. The local Fieldprint representative [Ms. Alvarez] will be available **at Rock Island Professional Development Center, Building 1, 2301 NW 26th Street Fort Lauderdale, FL. 33311 on Mondays & Fridays from 1:30-4:30 pm (or as directed)**, excluding District holidays, to distribute identification badges. Telephone: **754-321-2378**

This process **MUST** be completed through the Broward County School Board, due to the Level of screening required. No other badges, or background checks are acceptable. Electronic fingerprinting done in other counties or for other agencies or schools cannot be accepted. For example, if you have been fingerprinted in Palm Beach County or Miami-Dade County, you will still have to be fingerprinted with the Broward County School Board.

Contact the internship coordinator at: 954-262-3072 for questions regarding this process.

Here are some of the fingerprinting locations you can choose from:

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| <input type="checkbox"/> 401 East Las Olas Boulevard, Ft. Laud, FL | <input type="checkbox"/> 1503 W. Prospect Rd Ft. Lauderdale, FL |
| <input type="checkbox"/> 1830 North University Drive, Plantation, FL | <input type="checkbox"/> 3200 NW 62nd Avenue Margate, FL |
| <input type="checkbox"/> 8403 Pines Boulevard, Pembroke Pines, FL | <input type="checkbox"/> 11352 West State Road 84, Davie, FL |
| <input type="checkbox"/> 15970 West State Road 84, Sunrise, FL | <input type="checkbox"/> 160 West Camino Real Boca Raton, FL |
| <input type="checkbox"/> 1581 West 49th Street, Hialeah | |