MEMORANDUM OF UNDERSTANDING

The Department of Justice and Human Services at Nova Southeastern University (NSU) wishes to provide a quality, cost-effective graduate education to professionals in the fields of criminal justice and human services through the on-line Master's and Doctoral degree programs which are offered through the NSU College of Arts, Humanities, and Social Sciences' (CAHSS) Department of Justice and Human Services.

The _____ wishes to offer employees of the agency the
Organization Name

opportunity of a graduate education at a reduced rate. In this regard Nova Southeastern University and the

_____ agree to the following:
Organization Name

The _____ agrees to:
Organization Name

- Disseminate material regarding the program, and when appropriate allow University personnel to offer informational briefings regarding the same.
- Assign a point of contact to assist with any necessary administrative functions (e.g., posting flyers, placing brochures in common areas)
- Notify Nova Southeastern University of any employment/internship openings within the organization for dissemination to NSU's College of Arts, Humanities, and Social Sciences, Department of Justice and Human Services students (DJHS).

Nova Southeastern University agrees to:

- Provide courses and instructors.
- Offer a ***20% discount on tuition*** to any employee of the _____ enrolled at the NSU (DJHS) .
  Organization Name
- Provide appropriate materials and personnel for any informational meetings to promote the program.
- Inform its students of any employment/internship openings offered by the organization which have been communicated in writing to the NSU CAHSS/DJHS.
- Collaborate with _____ regarding other requested training programs of interest.
  Organization Name

Either party may terminate this letter agreement at any time, upon 30 days written notice, provided that all students then currently enrolled in the program at the time of such notice shall be allowed to complete the program under the terms of this agreement.

_____ Date: _____

Kimberly Durham, Psy.D.
Chair
Department of Justice and Human Services
Nova Southeastern University, Inc.

Organization Authorizing Official: _____
Please Print

Authorizing Official Signature:_____ Title:_____

Phone/email: _____