

INTERNSHIP JOB DESCRIPTION

About Organization

Brief informational about your organization.

Tír na mBláth, the Irish Cultural Organization of South East Florida, is one of hundreds of branches throughout the world of Comhaltas Ceoltóirí Éireann (CCÉ), dedicated to the promotion and preservation of Irish music, dance and song. From its base in Delray Beach, Tír na mBláth maintains an active annual calendar of events aimed at furthering this mission. The board and membership of Tír na mBláth is made up of Irish ex-patriots, Irish descendants, and all those who support, celebrate and take pride in the preservation of Irish culture. The organization is also committed to promoting good will and responsible citizenship.

Internship Title

Tír na mBláth Internship

Duration and Hours of Internship

Days, times and if weekends or evenings are required

*Interns should not work more than 20 hours per week except during non-class periods

Winter (January – May)

Hours will vary based on the Intern's class schedule. Tír na mBláth Interns work, at minimum, 10 hours per week over the course of 14 weeks (totaling 140 hours).

Class Level/Major Sought

Class level (ex. Freshman, Sophomore, Junior or Senior), and major desired.

No class level is required, but all students must have completed at least COMP 1500.

Compensation

Brief description of the pay structure (ex. commissioned, salaried etc.).

Unpaid, however students chosen for the internship will receive a one-time \$500 award from Tír na mBláth.

Supervisor

Whom will the intern report to?

The Tír na mBláth Intern will be supervised by Carmel Hartnett, Chairperson of Tír na mBláth erriclass@aol.com. The student will also report to Dr. David Kilroy, Department of History and Political Science: dkilroy@nova.edu. Internship is taken for credit through the Department of History and Political Science. HIST 4950 - Internship in History (3 credits) can be applied towards the 15 credits required for the Irish Studies Minor.

Travel

Will the person be required to travel off campus? If so, add location.

Yes, Tim Finnegan's Irish Pub, Delray Beach, Florida, for Tír na mBláth Board meetings and cultural events.

Internship Objective

Statement is generally a summary designed to familiarize the reader to the general nature, level, purpose and objective of the internship. The summary should describe the broad function and scope of the internship and be no longer than three to four sentences.

The goal of this internship is to support Tír na mBláth's mission to promote and preserve Irish music, dance and song in South Florida. As part of the requirement for the Internship course the student will be assigned readings and do some guided research on Irish culture and the arts in order to better serve this mission. The Tír na mBláth Intern will help manage the organization's social media outreach, assist in editing and distributing its newsletter, and assist in planning and organizing its annual Fleadh Cheoil (Music Festival) and other cultural events. The intern will be expected to attend a small number of off-campus events, some of which may be on weekends.

Duties or Tasks Performed

Bullets contains principal duties, continuing responsibilities and accountability of the intern. The list should contain every essential job duty or responsibility that is critical to the successful performance of the job.

Interns will be expected to

- Maintain weekly communications with Carmel Hartnett, Chairperson of the Tír na mBláth Board.
- Attend periodic board meetings of Tír na mBláth to report on assigned work.
- Immerse themselves in the mission of Tír na mBláth's to promote and preserve Irish music, dance and song in South Florida.
- Develop and promote new social media platforms for Tír na mBláth.
- Assist in editing and distributing the Tír na mBláth newsletter.
- Assist in planning and organizing the Tír na mBláth annual Fleadh Cheoil (Music Festival) and other cultural events.

Job Specifications, Standards and Requirements

The minimum qualifications needed to perform the essential functions of the job-education, experience, knowledge and skills. Any critical skills and expertise needed for the job should be included.

- Genuine interest in and enthusiasm for Irish culture.
- Familiarity with various social media platforms.
- Outgoing and engaging personality.
- Ability to communicate clearly.
- Independent mode of transportation.

Non-Essential Functions

5/20/19 DK

That are not essential to the position or any marginal tasks that might be performed by the person in the position.

Special Requirements

Are there any additional requirements? (ex. Ability to work nights).

- Ability to attend weekend or evening cultural events.

Students are eligible to earn 2 ExEL units