



Nova Southeastern University
Department of Family Therapy

Clinical Portfolio Evaluation of Written Component

Student's name: _____

Faculty Reviewer: _____

Date: _____

Overall Outcome: Pass or In Progress (circle one)

The Clinical Portfolio is considered a capstone experience assessing the student learning outcome associated with advanced systemic/relational theory and ethical/professional clinical practice. In order to successfully pass the entire Clinical portfolio, students must pass BOTH the presentation as well as the both written components. If either component is scored as "In Progress," students must register for Clinical portfolio the following term.

In the written components of the Clinical Portfolio, students are assessed on their ability to communicate their ideas in writing as is customary in professional/academic arenas. The Clinical Portfolio written component is assessed on a total of 10 criteria, each of which is given a score of "P" (Pass) or "IP" (In Progress.) **For students to pass the written component of the Clinical Portfolio, they must earn a "P" (Pass) on seven out of ten components, one of which MUST be #8, from each faculty reviewer.**

Criteria 1 and 2 (Writing skills and Adherence to APA conventions) are divided into a five subcategories, each of which addresses a specific component of the criterion as a whole. Each subcategory is given a "P" (Pass), when there are fewer than three errors of this type noted throughout the paper. When three or more errors on a particular subcategory are present in a paper, that subcategory is given an "IP" (In Progress). The assessment of criteria 1 and 2 is determined by the number of P's and IP's given to the subcategories within them. **When fewer than three "IP"s are assigned within a criterion, it is assessed as a "P". When three or more "IP"s are given to subcategories in a criterion the overall criteria translates into an "IP."**

If a student earns an "IP" for their overall Outcome on either of the written components, they should review the results with the faculty reviewers and resubmit the paper following term. If the student scores a "Pass" on the written component, students must make the recommended edits and turn the final copy into the Department Assistant prior to the end of the term. If students do not turn in the final copy prior to the end of the term, students will earn an "In Progress" and will need to register once again for Clinical Portfolio the next term.

- _____ **1. Writing skills: (P for "Pass" or IP for "In progress.")**
 - _____ Grammatically correct sentences
 - _____ Well-formed sentences (parallel construction, appropriate placement of modifiers)
 - _____ Correct use of punctuation
 - _____ Accurate spelling and word choice
 - _____ Predominant use of active voice
 - _____ Well-formed paragraphs (logical idea development)

2. Adherence to APA conventions: (P for “Pass” or IP for “In progress”)

- _____ Title page, headings, subheadings, headers
- _____ Appropriate formatting and use of quotations
- _____ Reference list construction
- _____ Citations in text correspond to sources in reference list
- _____ Appropriately used citations
- _____ Non-sexist and non-ethically biased language [this is an APA standard]

(P for “Pass” or IP for “In progress”)

- _____ 3. Model(s) and/or Theory(s) articulated are clearly and accurately described in the body of the paper and supported.
- _____ 4. Issues related to diversity, culture and inclusion are addressed.
- _____ 5. Model(s) and/or Theory(s) articulated are influenced by systemic/relational concepts.
- _____ 6. Student accurately references appropriate sources to support claims/assertions.
- _____ 7. Student clearly and accurately describes activities focused on the identification and amelioration of the issues to be addressed in therapy.
- _____ 8. Student demonstrates a clear and well articulated grasp of all aspects of therapy that involve ethics, professionalism, statutes, policies and regulations in the MFT field.
- _____ 9. Student’s work is reflection of their personal philosophy of treatment which reflects either a well-grounded theoretical orientation or a unique/original synthesis of more than one.
- _____ 10. Case study accurately reflects the student’s philosophy of treatment.

COMMENTS: _____

Faculty Reviewer’s Signature: _____ **Date:** _____

Program Director’s Signature: _____ **Date:** _____