

## TEACHING & TRAINING SITE SELECTION FORM

This form should be used if you are:

- DCRS doctoral students proposing a Teaching & Training site at Nova Southeastern University.

Student is responsible for submitting the completed form to the practicum coordinator **two weeks before the end of the preceding term. Late submissions will compromise your course grade.** Student should submit an updated resume/CV attached to this form. Student should submit brochure(s), syllabi and/or training materials with information about the proposed site.

*If you have any additional questions please contact the practicum coordinator, see contact information above.*

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<input type="checkbox"/> Teaching & Training	Term & Year _____	Program/Department ✓ DCRS
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*Please print or type.*

**Date Submitted to Practicum Coordinator:** \_\_\_\_\_

Student Name: \_\_\_\_\_ N# \_\_\_\_\_ NSU E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Practicum Professor: \_\_\_\_\_

**Practicum Site:** \_\_\_\_\_

Name of Site Supervisor: \_\_\_\_\_ Title \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Site Address: \_\_\_\_\_ Website: \_\_\_\_\_

Has the site indicated they will accept you as a practicum student? \_\_\_\_\_

Date the agency indicated they accept becoming your practicum site? \_\_\_\_\_

On separate attached sheet briefly answer the following:

1. Describe the college, university or organization? Please indicate whether this will be a *teaching* or a *training* site.
2. What will your role be in this organization and what activities do you propose to work on?
3. List and describe in detail the course you will be teaching or the training you will present.

*For office use only: Received* \_\_\_\_\_

4. If the course or training is not primarily in conflict resolution, explain how and to what extent, conflict resolution will be integrated into the materials and presentations.
5. How will this site further your career development plan and goals?
6. What skills do you hope to learn or enhance?